

We're Hiring

Contact

Debi Flemming
Phone: (985) 748-6016
Email: debi@tvcoa.com

Tangipahoa Voluntary Council on Aging (TVCOA) is seeking qualified candidates to fill 2 full-time and 2 part-time Bus Driver positions. Applicants must have the following:

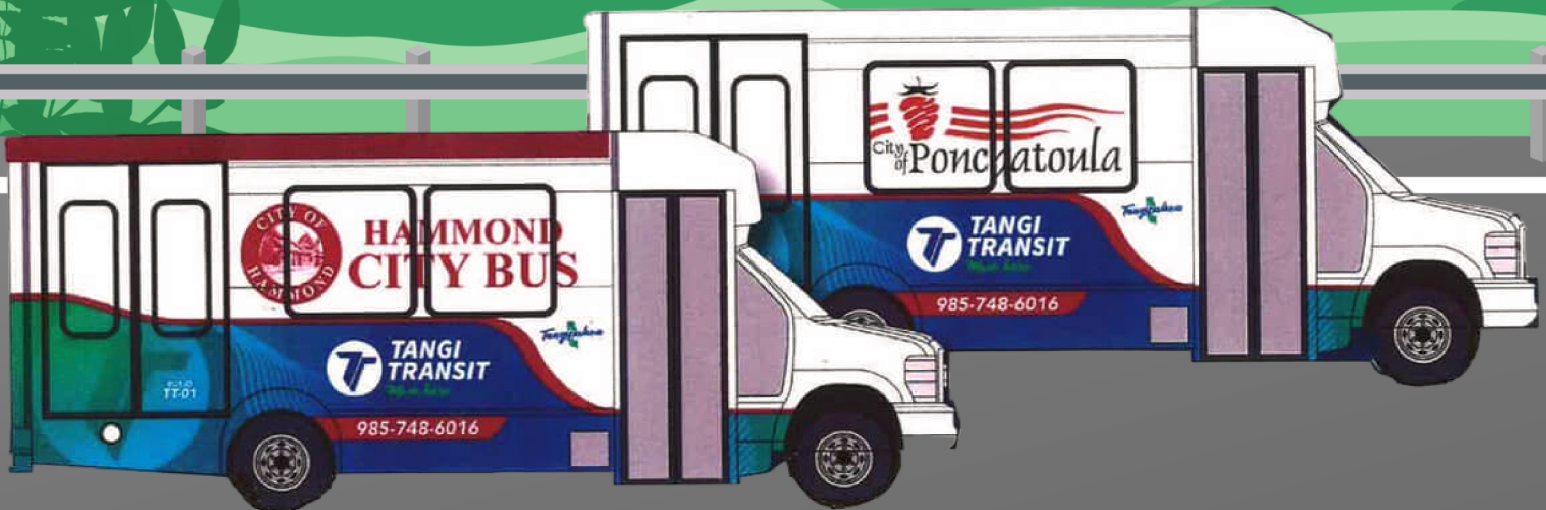
- Valid Chauffeur's License
- 21 years of age or older
- A clean driving record and capability of being insured.
- Pass a Pre-Employment Drug and Alcohol Test.
- Familiarity with excel and general computer functions.

Job Responsibilities

- Complete daily pre-trip inspections of their assigned vehicle, complete daily trip logs, and monthly reports.
- Drivers are assigned routes within Tangipahoa Parish, which may change day-to-day. A schedule of pick-up and drop-off points will be provided daily.

Benefits

- \$12.00/hour starting pay, with the probability of an increase each July (dependent on funding).
- 12 paid Holidays per year
- 1 day of Sick Leave per month
- Vacation Leave:
 - 5 days, after 1 year
 - 10 days, after 2 years
 - 15 days, 3-10 years
 - 20 days, after 10 years





Application for Employment Tangipahoa Voluntary Council on Aging

Last Name: _____ First Name: _____ MI: _____

Street Address: _____

City: _____ State: _____ Zip Code: _____

Type(s) of Work Desired: _____

SSN: _____ Phone Number: _____

Equal Opportunity Employer

We are an equal opportunity employer, and we do not and will not discriminate on the basis of race, religion, national origin, sex, age, handicap, marital status, or status as a disabled veteran. Information provided on this application will not be used for any discriminatory purpose.

**** Provide all requested information. ****

Employment Record

Last or Present Place of Employment: _____

Type of Business: _____

Type or Classification of Job: _____

Street Address: _____

City: _____ State: _____ Zip Code: _____

Phone Number: _____

Brief Description of Job Duties:

Supervisor Name: _____ Phone Number: _____

Date Worked From: _____ Date Worked To: _____

Reason for Leaving:

Educational History

High School: _____ Location: _____

Dates Attended: From _____ To _____ Graduated: Yes _____ No _____

Technical/Trade (after High School)

School Name: _____ Location: _____

Dates Attended: From _____ To _____ Graduated: Yes _____ No _____

Major Course or Subject: _____ Degree: _____

College (list all attended)

School Name: _____ Location: _____

Dates Attended: From _____ To _____ Graduated: Yes _____ No _____

Major Course or Subject: _____ Degree: _____

Special Skills

Type of machines operated:

Years of Experience: _____

I hereby certify that the answers and other information on this application are true and correct and that I understand any misrepresentation or omission of facts on my part will be justification for separation from the company's service, if employed. I understand that my employment may be contingent upon receipt of an alien registration number, verification of birth, drug screen, reference checks, and any other pertinent information bearing upon my employment, and that my continued employment depends upon the will of the company or myself.

Signature

Date