

CHAPTER 17 – PLANNING AND DEVELOPMENT

ARTICLE II – ADMINISTRATION

Sec. 17-2.1 - Code of Ethics (Reserved)

Sec. 17-2.2 - Parish Council (Reserved)

Sec. 17-2.3 - Planning Commission

A. Establishment

(1.) A Planning Commission is established, which shall consist of nine members to be appointed by the Tangipahoa Parish Council. Members must be qualified voters of Tangipahoa Parish, but not employees or elected officials. Parish council shall consider appointing members from each geographic area of the Parish. All members serve without compensation. (Ord. No. 18-08, 3-26-18)

B. Terms

(1.) The members of the Planning Commission shall be appointed for terms of five years each. (Ord.16-02)

C. Removal and Vacancy

(1.) The appointment of any member who misses four meetings within any twelve month period may be terminated by the Tangipahoa Parish Council.

(2.) The Tangipahoa Parish Council may remove any member of the Planning Commission for inefficiency, neglect of duty, or malfeasance in office.

(3.) The Tangipahoa Parish Council may fill any vacancy for an unexpired term on the Planning Commission. (Ord.16-02)

D. Chair and Secretary

(1.) The Planning Commission shall elect its own chair who shall serve for one year. Tangipahoa Parish Government shall provide a secretary for the Planning Commission. (Ord.16-02)

(2.) The Secretary shall not be considered a voting member. It shall be the duty of the Secretary to keep a true and correct record of all proceedings of the Planning Commission. (Ord.16-02)

E. Rules

(1.) The Planning Commission shall adopt Robert's Rule of Order and other rules necessary to the conduct of its affairs and in keeping with the provisions of this chapter. (Ord.16-02)

F. Meetings

(1.) Meetings shall be held on the First Tuesday of each month and at the call of the chair. A simple majority of the total membership must be present to hold a meeting. (Ord. No. 09-65, 9-28-09) (Ord.16-02)(Ord. No. 20-02)

G. Voting

(1.) The concurring vote of a majority of members present at said meeting shall be required for any decision. (Ord.16-02)

H. Training

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(1.) All appointed members of the Planning Commission shall receive training as required by Louisiana Revised Statute 103.1(Ord.16-02)

I. Finances

(1.) After approval from Parish Council, and if the Parish Government budget allows, the Planning Commission may contract with planning experts, engineers, architects, and other consultants for such services as it may require.

(2.) Members of the Commission, when duly authorized by the Commission, shall attend planning conferences or training as required by Louisiana Revised Statute 33:103.1 and shall be reimbursed for expenditures within the amounts appropriated and under the guidelines set for reimbursement by Tangipahoa Parish Government.

(3.) Members of the Commission shall be reimbursed for mileage incurred for attending meetings, training, and assessment of proposed project sites at a rate appropriated and under the guidelines set for reimbursement by Tangipahoa Parish Government. Reimbursements shall be made at the end of each quarter.

(4.) Members of the Commission shall be reimbursed for books and other material needed to perform the duties of Commissioner. Members shall provide proof of expenditure. (Ord. No. 16-02)

J. Jurisdiction of Authority

(1.) The planning area under the jurisdiction of the Commission shall be the unincorporated area of the parish. (Ord. No. 09-65, 9-28-09) (Ord.16-02)

K. General Power and Duties

(1.) The powers and duties of the Commission shall be as provided by Louisiana Revised Statute 33:106. (Ord.08-30 16-02)

(2.) The Commission shall approve or disapprove development in accordance with Chapter 17 Tangipahoa Parish Code of Ordinance, Planning and Development (Ord. No. 09-65, 9-28-09) (Ord.16-02)

(3.) In accordance with the provisions of Louisiana Revised Statutes 33:101, et seq. and Chapter 17 of the Tangipahoa Parish Code of Ordinances, wherein subdivision regulations were adopted by Ordinances 36 of 1938; 16 of 1999; and 02 of 2001, the Tangipahoa Parish Planning Commission shall approve or disapprove subdivisions and developments, and this shall act as a final acceptance of the said subdivision or development or rejection of the said subdivision or development. (Ord. No. 29 of 2003)

(4.) All amendments, additions, deletions, or changes in the Tangipahoa Parish Planning and Development regulations shall be adopted by ordinance of the Tangipahoa Parish Council. (Ord. No. 29 of 2003)

(5.) Preparation of Subdivision and Development Checklist

(a) That the Tangipahoa Parish Planning Commission shall prepare and approve a checklist for each type of subdivision and development. (Ord. No. 08 OF 2002)

(b) That the checklist approved by the Tangipahoa Parish Planning Commission shall be made a part of Chapter 17 – Planning and Development, Appendix A. (Ord. No. 08 OF 2002)

(c) That each engineer and/or surveyor preparing a plat for submission to the Tangipahoa Parish Planning Commission in connection with a subdivision or

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development approval shall prepare and submit, along with said plat, the checklist provided by the Tangipahoa Parish Planning Commission and therein indicate that each and every requirement of this said type of subdivision or development has been met and that the subdivision or development is now ready for approval. (Ord. No. 08 OF 2002)

Sec. 17-2.4 - Technical Review Committee (Reserved)