



Moving Permit Guide

Moving permits are required through this office before any structure; including Manufactured Home, Houses, Portable Buildings, etc. can be moved in the Tangipahoa Parish. This permit is to be obtained by the **Owner** and is ***not*** the same as a state permit required for the mover. A copy must be provided to the mover to be kept in vehicle at the time of the move. (Required to avoid fines). An inspection from the Tangipahoa Parish Environment Health Office and a flood determination will be made before a permit will be issued. The Permit and Environment Health offices are located behind the Health Unit at 15485 Club Deluxe Road – Hammond, LA

1. Obtain an address for the property. Call the 911 Office (985)747-0911.
2. Bring **address**, and a copy of **survey** or **deed** of your property to the Permit Office Hammond (985)542-2117 or Amite (985)748-2024
If you are located in the Sewer District call (985)542-8877
3. A flood determination of your property must be done by our office, if located in a special flood hazard area you must obtain an elevation certificate first, and then submit the **original** certificate for approval from **Community Development** *first*.

Once you have been notified that your sewer approval is ready to be picked up from the Environment Health, you can go to the Permit Office for permit. (*If located in a special flood hazard area you must bring in the **original elevation certificate into the Permit Office.)

Permit FEES:

House / Shed	\$50.00
Used mobile home	\$25.00
New-single wide	\$60.00
New-double wide	\$120.00

To get permanent power to the House/Manufactured Home:

- a. LHS-47 or Sewer District final approval
- b. If you are in a flood Hazard Area, a original final Elevation Certificate.
- c. \$20.00 Permit fee to send to Entergy

Further information can be obtained on our website at: www.tangipahoa.org



15485 CLUB DELUXE ROAD
HAMMOND, LA 70403
OFFICE: (985) 542-2117
FAX: (985) 542-8574

MOVING PERMIT APPLICATION

Name of Applicant: _____ Contact Phone Number: _____

Site Location (911 Address): _____

City: _____ State: _____ Zip Code: _____

Directions to Site: _____

Type of Structure: (What are you moving?) (check-one)

Used Mobile Home: \$25____ New Single-Wide: \$60____ New Double-Wide: \$120____

House: \$50____ Storage Shed: \$50____ FEMA Trailer: ____

Location Information:

Existing Mobile Home Park: Yes____ No____ Mobile Home Park's Name: _____

Private Property: Yes____ No____ Land Owner's Name: _____

Family Property? Yes____ No____ Total Acres? _____

How many existing mobile homes and/or houses are located on the property? Mobile Homes: _____ Houses: _____
(Must be 1/2 acre per T.P. Ord No. 16-18, Sec 17.7.6.1)

Mover's Name and Phone #: _____

Structure being moved from: _____

Applicant's Signature

Date

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OFFICE USE ONLY:

FLOOD DETERMINATION: Community No. 220206 Panel: _____ Zone: _____ Tax Assessment #: _____

Section: _____ Township _____ Range _____ Council District Number: _____

How Determined: _____ By whom: _____ Elevation Certificate Required: ____ Yes ____ No

_____ This area IS NOT in a special flood hazard area _____ This area IS in a special flood hazard area

Notes: _____

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COMMUNITY DEVELOPMENT:

Approved by: _____ Not Approved by: _____ Reasons (not approved): _____

Notes: _____

Signature: _____

Date: _____